



## **RDKB Board of Directors Statutory Meeting**

**Thursday, December 10, 2015  
4:00 pm**

**Regional District of Kootenay Boundary  
Board Room, Trail, B.C**

**\*\*\*\*\*Board Photos:  
RDKB Board Room Between 3:15-3:30 p.m.**

### **A G E N D A**

#### **CALL TO ORDER**

Call to order by the Manager of Corporate Administration

#### **ACCEPTANCE OF THE AGENDA**

Manager of Corporate Administration

#### **ELECTION OF CHAIR**

To be conducted by the Manager of Corporate Administration  
(1 vote per Director)

The Manager of Corporate Administration will call three times for nominations for the position of Chair of the Board. After the calling of nominations for each person nominated who has consented to their nomination, an election by secret ballot will be held. Prior to distribution of ballots, candidates will have the opportunity to address the Board.

If only one candidate is nominated for an office, the Manager of Corporate Administration will declare the candidate elected by acclamation.

If only two candidates have been nominated, the candidate receiving the majority of votes from the members of the Board then present will be declared elected.

If three or more candidates are nominated, and no candidate receives a majority of votes, the name of the candidate receiving the lowest number of votes will be removed, ballots will be redistributed and the remaining candidates will again stand for election. This process will be repeated until a candidate is elected, or until only two candidates remain and the vote is tied.

In the event of a tie vote:

(a) the names of the candidates will be written on separate pieces of paper and placed in a container;

(b) the Corporate Administrator will be asked to withdraw one paper; and

(c) the candidate whose name is on the withdrawn paper will be declared elected.

**Recommendation:** That the ballots be destroyed.

### **ELECTION OF VICE CHAIR**

To be conducted by the Manager of Corporate Administration  
(1 vote per Director)

The process for nominating and electing the Board Vice Chair is the same as that for the Board Chair.

**Recommendation:** That the ballots be destroyed.

### **TURN MEETING OVER TO CHAIR**

Manager of Corporate Administration

## **CHAIR APPOINTMENTS TO STANDING COMMITTEES**

The Chair appointments to Standing Committees will be announced in the near future.

## **BOARD APPOINTMENTS (OTHER)**

### ***Municipal Finance Authority (MFA)***

Board Chair and Board Vice Chair as Alternate

**Recommendation:** That the Regional District of Kootenay Boundary Board of Directors appoints the Board Chair to the Municipal Finance Authority. **FURTHER** that the Board Vice Chair be appointed as the Alternate.

### ***Municipal Insurance Association (MIA)***

Board Chair and Chief Administrative Officer as Alternate.

**Recommendation:** That the Regional District of Kootenay Boundary Board of Directors appoints the Board Chair to the Municipal Insurance Association. **FURTHER** that the Chief Administrative Officer be appointed as the Alternate.

### ***Banks***

R.D.K.B.: Canadian Imperial Bank of Commerce - Trail

Grand Forks Recreation: Canadian Imperial Bank of Commerce, Grand Forks

Beaver Valley Recreation, Parks and Trails: Kootenay Savings Credit Union, Fruitvale

Other: Heritage Credit & Savings Union-Greenwood Branch

**Recommendation:** That the Regional District of Kootenay Boundary Board of Directors appoints the Canadian Imperial Bank of Commerce, Trail, B.C.; Canadian Imperial Bank of Commerce, Grand Forks, B.C.; Kootenay Savings Credit Union, Fruitvale, B.C.; and Heritage Credit & Savings Union, Greenwood, B.C. as the RDKB's Financial Institutions for 2016.

### ***Auditors***

Grant Thornton LLP

**Recommendation:** That the Regional District of Kootenay Boundary Board of Directors appoints Grant Thornton LLP as the RDKB's Auditors for 2016.

### ***Signing Authorities***

Chair, Vice Chair, Finance Committee Chair, Directors at Large (2 East End Directors), Chief Administrative Officer, General Manager, Operations/Deputy Chief Administrative Officer, General Manager of Finance and Financial Services Manager

- Appoint 2 Directors at Large (East End Directors)

**Recommendation:** That the Regional District of Kootenay Boundary Board of Directors appoints the Chair, Vice Chair, Finance Committee Chair, *Directors at Large (2 East End Directors to be appointed)*, Chief Administrative Officer, General Manager, Operations/Deputy Chief Administrative Officer, General Manager of Finance and Financial Services Manager as RDKB Signing Authorities for 2016.

**Recommendation:** Board makes resolution appointing two East End Directors as Directors at Large for RDKB Signing Authority.

## **OTHER BUSINESS**

### ***2016 Board of Directors Meeting Dates***

*Board Meetings are usually held on the last Thursday of each month except when there is a scheduling conflict.*

Thursday, January 28 (Grand Forks)

Thursday, February 25 (Trail)

Thursday, March 24-(Trail)–Discuss 4:00 p.m. start time (Easter)

Thursday, April 21 (in other Boundary location TBA)

Thursday, May 26 (Trail)

Thursday, June 30 (Trail)

Thursday, July 28 (Grand Forks)

Thursday, August 25 (in other Kootenay Location TBA)  
Thursday, September 22 (Trail)  
Thursday, October 27 (Grand Forks)  
Thursday, November 24 (Trail) )  
Thursday, December 8 (Statutory Meeting-Trail)

**Recommendation:** That the Regional District of Kootenay Boundary Board of Directors adopts the 2016 Board meeting schedule as presented.

### **2016 Committee of the Whole Meeting Dates**

*Committee of the Whole usually meets 2nd Wednesday of month*

*A limited number of scheduling conflicts (eg with other RDKB meetings, or legislative requirements) may vary this schedule.*

January 13 (Trail)

February 10 (Grand Forks)

March 16 (Trail)

April 13 (Grand Forks)

May 11 (Trail)

June 15 (Grand Forks)

July 13 (Trail)

- To be confirmed subject to discussion regarding Summer meetings

August 10 (Grand Forks)

- To be confirmed subject to discussion regarding Summer meetings

September 14 (Trail)

October 12 (Grand Forks)

November 9 (Trail)

December TBA

**Recommendation:** That the Regional District of Kootenay Boundary Board of Directors adopts the 2016 Committee of the Whole meeting schedule as presented.

### ***Discussion Item-Summer 2016 Meetings***

A discussion regarding the scheduling of Committee of the Whole and other RDKB Committee meetings during July and August 2016.

**CLOSED MEETING**

**ADJOURNMENT**